

## **BOARD OF DIRECTOR POSITION OPENINGS**

Are you passionate about helping children, youth, and families in your community?

Are you looking for a meaningful volunteer experience, one in which you could make a difference every year in the lives of more than 1,500 children and youth, and their families, in Waterloo Region, Guelph, and Wellington County?

Children and youth are 20% of our community and 100% of our future. Volunteering as a Board Member with the Child Witness Centre is making an investment in our future!

### **ABOUT US**

The Child Witness Centre envisions a community where children and youth are safe, valued and heard, empowering them toward strong futures. Now in our 41st year, we provide support, education and advocacy for children and youth who are or may become victims or witnesses of abuse or crime through the investigation and then through the court process when charges are laid. We are a team of caring, compassionate professionals who walk with young people and their families on their journey through the criminal justice process, helping them have a voice and fostering healing, hope, and wellbeing.

We believe that:

- Children and youth have the right to be safe, valued, heard, and supported.
- All children and youth have unique needs that deserve tailored support.
- More can be achieved by working with our community partners.
- Integrity, trust, and respect are the foundation for lasting relationships.

### **OVERVIEW OF THE ROLE**

As a small agency, each Board Member is expected to reach out to their contacts in support of our events and funding initiatives. We estimate a time commitment of 8-10 hours/month. We are looking for Board Members who have financial, legal, small business, human resources, marketing or fundraising background or expertise. At this time, we have a specific need for the following skill sets:

- Individuals with a background in social work and education
- Individuals with fundraising and donor management experience

## **SPECIFIC RESPONSIBILITIES**

- Regularly attend and participate in Board meetings: 10 per year, in addition to the AGM (generally two-hour meetings). Board meetings are currently held on the first Monday of the month.
- Participate in at least one Board committee, which currently include: Finance, Audit and Investment; Governance; and Human Resources/Nominations.
- Support our fundraising efforts, agency events and make an annual donation to the agency.
- Provide assistance as requested by the ED: Requests are generally based on the subject matter and expertise of the board member (i.e., policing, legal, fundraising).
- Participate in an ad hoc committee as needed.

The Child Witness Centre respects, appreciates, and actively encourages diversity. As part of the Child Witness Centre's commitment to equity, we welcome and encourage applications from all qualified individuals with diverse experiences based on race, ethnic origin, religion, age, colour, gender identity and expression, sexual orientation, ability or disability, including women, 2SLGBTQ+, Indigenous Peoples, and other visible minorities.

The Child Witness Centre welcomes and encourages applications from people with disabilities. Please notify us if you require accommodation with respect to the recruitment process. We will work with you to determine how to meet your needs throughout the recruitment process and your potential term as a board member.

**To apply or request accommodations, please contact: Kim Rodrigues, Executive Director, at [kim.rodrigues@childwitness.com](mailto:kim.rodrigues@childwitness.com)**